



Registration Packet 2010-2011

Please sign and return the following items to complete Fall /Summer Registration

Office Checklist

- Tuition and Auto Bill Agreement- signed/returned
- Studio Conduct Agreement –signed/returned
- Registration Fee \$35 per family due
- Boys Scholarship Program Enrollment due (\$150/ \$125 2nd boy)
- \$75 deposit/ per student applies toward Fall Session 1 balance
- Tuition Schedule and Class Schedule

Studio Event Calendar 2010-2011 will be distributed August 1st, 2010.

Required class attire will be distributed August 1st, 2010

Please view our website often for updates or follow us on Facebook!

Arizona Dance Artistry Tuition and Auto Payment Requirements

All accounts must have a valid Visa or Mastercard on file and valid email address that is checked weekly. ____ Initial

All tuition is automatically billed 5 days prior to session start date, tuition reminders will be sent out 10 days prior to session start date. If you wish to make any changes to the card on file, pay by check or cash payment, this alternate payment must be made 5 days before the auto bill date. Please see auto bill schedule below. ____ Initial

I understand that tuition is non-refundable and non-transferable to any other student or session. ____ Initial

I understand that if my dancer discontinues classes after tuition has been paid partial credit or refunds are NOT given. I understand that my dancer may continue the remaining portion of the session that has been paid for and the drop from the program with written notice. Family must notify AZDA of discontinuation of enrollment 10 days prior to session start date to withdraw from auto billing. ____ Initial

If credit card payment is declined, account will have a late charge applied after 7 days unpaid. Accounts overdue by 15 days will result in student not permitted into class until account is made current. ____ Initial

If family has opted for scheduled payment plan, family must fill out "Payment Schedule Contract" and use automatic payment on scheduled days. ____ Initial

I understand that all costumes and merchandise are non-refundable. ____ Initial

<i>Session</i>	<i>Session Dates</i>	<i>Tuition due date</i>	<i>Reminder sent or alternate payment due</i>
Session 1	August 23 2010-October 24 2010	August 18	August 13
Session 2	October 25 2010-January 9 2011	October 20 th	October 15 th
Session 3	January 10 2011-March 13 2011	January 5 th	December 30 th
Session 4	March 14 2011-May 22 2011	March 9 th	March 4 th

This is a dance education program that runs on the school year calendar; our tuition is billed by 9-week sessions for your convenience or by the 18-week semester. However, it is implied that your dancer will remain in the program to receive the educational progression of a 9-month program. Discontinuing class mid-session must be submitted in writing and AZDA director notified to confirm.

Guardian Name (print) _____

Dancer(s) _____

Visa/MasterCard # _____ Expiration (MM/YY) _____

By signing below I agree to the above terms and authorize payment of the above credit card.

Signature _____ Date _____

Arizona Dance Artistry, 1745 W Deer Valley Rd, Suite 102, Phoenix AZ 85027

Phone: 602-314-8033 Email: azdastudio@gmail.com Website: www.arizonadanceartistry.com



2010-2011 Studio Conduct Agreement

Please review the following items with your dancer so all members of the family are on the same aware of commitments and fun events!

1. I will RESPECT the studio space and common areas by keeping it NEAT and sharing the space

with others. Food and drink is allowed outside studio only. Dancer Initials _____ Parent Initials _____

2. I understand that tuition and all outstanding balances are due 5 days prior to the each session start date. I will review tuition billing schedule and provide accurate credit card information for auto billing.

Parent Initials _____

3. Payment in full is required for student's costume to be ordered. Dancer Initials _____ Parent Initials _____

4. I understand that arriving LATE to class is disrespectful to the instructor and the rest of the class. I

will arrive ON TIME and PREPARED for all classes with proper dress code and hair.

Arriving

without proper dress code or hair ready on time may result in dancer observing class for the day.

Dancer Initials _____ Parent Initials _____

5. I will review and be aware of all studio events as listed on studio website and email communications. I am prepared to participate in all rehearsals leading up to performances I have been selected to dance in. I will inform the studio as soon as possible in WRITING if I am unable to attend a performance or rehearsal. I have reviewed, and am aware of studio closures/holidays. Dancer Initials _____ Parent Initials _____

6. All siblings that accompany dancers to the studio MUST remain with a parent only.

For the safety of smaller children, they must stay with a parent, they are not permitted to wander around the lobby or hallway unattended as they are NOT being watched by any member of the office staff. *Dancers should NOT be dropped off at the studio more than 20 minutes*

prior to their class. Dancer Initials _____ Parent Initials _____

7. Office hours are posted online and by reception window. Please email or leave a voicemail at all other times with questions or concerns.

Parent Name (printed) _____ Date _____

Parent Signature _____

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